The Fisher Valley College

National Service Training Program

Office of the NSTP Coordinator

Taguig City

March 3, 2014

**HON. VIC ESPITAL**

Barangay Chairman

Bgy. San Miguel, Taguig City

Dear **HON. ESPITAL:**

Warm Christian greetings!

The National Service Training Program-Civic Welfare Training Services classes of The Fisher Valley College would like to conduct a tree-planting/environmental activity in your barangay on **March 14, 2014 from 7:00 a.m. to 12:30 p.m**. This activity will serve as a culmination of different community projects we have implemented in your barangay.

Around 200 first year college students will be participating in the said activity.

Should you allow us to conduct the said activity, we will be glad to discuss it with you the soonest possible time. Thank you very much for your usual support!

Very respectfully yours,

Juan dela Cruz Juana dela Merced Juan dela Merced

Team Leader, Group 1 Team Leader, Group 2 Team Leader, Group 3

Noted by:

Prof. Marlon B. Raquel

NSTP Coordinator

Approved by:

Mrs. Kate L. Osorio

Acting College Director/College Registrar